

## River Bend Gun Club Membership Policy

December 2019

Pursuant to Article III, paragraph (b) of the By Laws of River Bend Gun Club, the Board of Directors may appoint one or more of its members to review and investigate applicants whose names have been submitted for approval. This Membership Policy shall set forth the guidelines under which applicants are subject to a review process.

Refer to the By Laws of River Bend Gun Club, Article III, IV, and V for information on different classes of membership.

**Application:** The Membership Committee shall oversee the application process for prospective members desiring a membership in River Bend Gun Club. A written application form shall be made available and each prospective member shall submit a completed application to the Club Secretary.

**Investigation:** The Membership Committee shall conduct an investigation and make a recommendation to the Board of Directors to accept or refuse each new proposed member. The investigation process shall include a criminal background investigation, for which the proposed new member is responsible. The committee shall also interview the proposed member and at least one of the club members who endorsed the proposed member.

**Confidentiality:** All information contained on the membership application and the results of the Membership Committee's investigation shall be considered confidential information and shall be made available to the Membership Committee, the officers, and the directors of the club ONLY. All documentation is to be turned over to the club secretary, who shall keep a permanent record of each proposed new member, whether the member is admitted to the club or not. The club secretary will at all times protect the confidentiality of club membership information and documents.

**Interviews:** The purpose in interviewing at least one of the club members who endorsed a proposed new member's application is to validate the endorsement. An endorsement of a proposed member's application is a statement to the club that the endorsing member is acquainted with the proposed member and that the endorsing member believes the proposed member to be a person of good character and a knowledgeable and safe shooter.

The purpose in interviewing the prospective member is to ascertain the prospective member's background with firearms and to formulate an opinion as to the prospective member's basic firearms competency. Prospective members thought to lack basic competency in firearms safety and handling should be referred to available sources for training.